**Hong Kong Branch** 

**AECHANICAL** 

Institution of

ENGINEERS



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# **IMechE – HK Branch Volunteer Award**

### 1. Objective

The IMechE Volunteer award is to give recognition to the volunteers who have contributed to the IMechE Hong Kong Branch and encourage more people to serve the institution. IMechE created the Volunteer Award as a way to thank the volunteers who, by their demonstrated commitment to the sub-committee, and inspire others to engage in volunteer service. This award will be presented in the AGM.

## 2. Target Candidates and Eligibility

The nominee must possess the following requirement:

- Demonstrated ongoing dedication and commitment to volunteerism and to the institution
- Nominee contributed a valued service to IMechE

#### 3. Procedures

We are now calling for direct nomination from each sub-committee chairman for one volunteer whom they think meet the abovementioned criteria. The nominees will be given an award to recognise their effort and contribution to IMechE in 2018/2019.

Please nominate one volunteer from your sub-committee in the branch meeting on 15 February 2019. Please complete and submit the Volunteer Application Form on 15 February 2019.

#### 4. Award and Arrangement

Award winners will be notified through email around end of April or early May 2019. Notification

The award recipients and their supporters will be notified through email by end April 2019.

## 5. Deadline of Submission

The application should be submitted by 15 February 2019.